

## EAGLE CHECKLIST

\*\*This form must be submitted along with the completed Eagle Scout rank application and project workbook, to the Council Office **at least 10 business days prior to the scheduled Advancement Committee Meeting** in order for the Scout to have his Board of Review within that same month. Please refer to the Council Calendar on our website at [www.housatonicbsa.org](http://www.housatonicbsa.org) for the meeting schedule. This form must also be returned to the Council Office after the Board of Review.

OFFICE USE ONLY:

|  |                                     |
|--|-------------------------------------|
| Name of Applicant _____                      | Date Application Received _____     |
| Type of Unit and No. _____                   | Date of Council Certification _____ |
| Name of Eagle Project _____                  | Board of Review Date _____          |
| Grand Total of Hours Worked on Project _____ | Date Application Returned _____     |

*(Found on bottom of Page 10 of the Eagle Scout Project Workbook)*

Unit                      Council

- |       |       |   |
|-------|-------|---|
| _____ | _____ | Council number, type of unit, national unit number  |
| _____ | _____ | All information is legible  |
| _____ | _____ | Applicant's full legal name (30-character maximum) spelled correctly and legible  |
| _____ | _____ | Applicant's address correct   |
| _____ | _____ | Unit type, local unit number, location correct  |
| _____ | _____ | Dates of entry in Scouting; First Class and Star rank board of review dates correct   |
| _____ | _____ | At least <u>four</u> months between First Class and Star rank board of review dates   |
| _____ | _____ | At least <u>six</u> months between Star and Life rank board of review dates   |
| _____ | _____ | Cubscout, Webelos Scout and Arrow of Light questions answered (if Scout <u>did not</u> earn Arrow of Light, put YES for - Completed 5 <sup>th</sup> grade upon joining).  |
| _____ | _____ | Date of birth provided  |
| _____ | _____ | Applicant meets age requirement criterion   |
| _____ | _____ | At least <u>six</u> months between Life and Eagle rank board of review and prior to 18 <sup>th</sup> birthday   |
| _____ | _____ | References checked (Scout must have ALL letters) including Scout's Statement and <u>original</u> Letter of Completion from organization.  |
| _____ | _____ | 21 merit badges earned (List day, month, year for each if not entered) (NOTE: 12 required, 9 optional)  |
| _____ | _____ | Must serve at least <u>six</u> months in a position of responsibility <u>between</u> Life and Eagle rank board of review dates and prior to 18 <sup>th</sup> birthday (see application for list of acceptable positions and ONLY list those between Life and Eagle rank BOR date) |
| _____ | _____ | Eagle service project <u>completed</u> between Life and Eagle rank board of review date and prior to 18 <sup>th</sup> birthday  |
| _____ | _____ | Scoutmaster conference <u>completed</u> between Life and Eagle rank board of review dates and prior to 18 <sup>th</sup> birthday  |
| _____ | _____ | Eagle Scout project hours logged in to Good Turn for America website <u>before</u> paperwork is submitted to Council  |
| _____ | _____ | Applicant's signature and date on application   |
| _____ | _____ | Unit Leader's signature and date on application   |
| _____ | _____ | Unit Committee Chairman's signature and date on application   |
| _____ | _____ | Council certification and date on application   |

Reviewed with scout by (signature) \_\_\_\_\_  
 Print Name \_\_\_\_\_ Date \_\_\_\_\_  
 Unit position \_\_\_\_\_

**\*\*Advancement Committee\*\***

|       |   |
|-------|---|
| _____ | Eagle board of review signatures and date on application, Scout Handbook and Advancement report |
| _____ | Original Eagle project report returned to applicant   |
| _____ | Eagle Checklist, Eagle application and Advancement report returned to Council                   |

**\*\*The following are reviewed by the Council after the Board of Review\*\***

- \_\_\_\_\_ If board of review is three to six months after applicant's birthday, submit documentation stating reason for delay
- \_\_\_\_\_ If board of review will be conducted more than six months after applicant's 18<sup>th</sup> birthday, contact the Boy Scout Division at the National Office for procedures to follow prior to scheduling board of review
- \_\_\_\_\_ Scout Executive's signature and date on the application. Date of SE's approval \_\_\_\_\_
- \_\_\_\_\_ Copy made of the completed application with signatures for permanent Council file
- \_\_\_\_\_ Application sent electronically to the Eagle Scout Service, S220 at the National Office, on \_\_\_\_\_ (Date processed)